

Meeting #2 - January 2

The Madison County Planning Commission and the Madison County Board of Supervisors held a joint meeting on January 2, 2020 at 7:00 p.m. in the Madison County Administrative Center Auditorium located at 414 N. Main Street:

PRESENT: R. Clay Jackson, Chair
Charlotte Hoffman, Vice-Chair
Kevin McGhee, Member
Amber Foster, Member
Carty Yowell, Member
Jack Hobbs, County Administrator
Sean Gregg, County Attorney
Ligon Webb, County Planner

(Following the Planning Commission Session)

1. Call to Order/Determine Presence of A Quorum, Pledge of Allegiance, Moment of Silence & Adoption of Agenda

Chairman Jackson called the Board of Supervisors portion of tonight's meeting to order.

Adoption of Agenda

Chairman Jackson called for the following addition:

Item 3b - Administrative Approval

Supervisor McGhee moved that the Agenda be adopted as amended, seconded by Supervisor Foster. ***Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).***

2. Public Comment

Chairman Jackson opened the floor for (general) public comment. The following individual(s) present comment(s):

Linda Barnes: Questioned who would be contacted in the event she had a question about how the animal shelter is being run and who is responsible for daily operations; questioned whether Mr. Cave will be replaced.

- *Chairman Jackson: Noted that the animal shelter is run/operated by Madison County Government with Greg Cave serving as the Animal Control Officer; rumors that Mr. Cave was being replaced were disputed; there have been discussions to assess the possibility of splitting shelter operations from animal control operations; it was clarified that the recent investigation by the Virginia Department of Agriculture & Animal Welfare and the Virginia State Police found no substantial findings on Mr. Cave, and that Madison County Government stands behind Mr. Cave.*

With no further comment(s) being brought forth, the public comment session was closed.

3. Public Hearing

Adoption of an Official Madison County Zoning Map:

A draft zoning map has been created and is available for public review and comment. The County-wide map shows parcel specific zoning designations. Madison County has eight (8) zoning districts which guide permitted and special land use activities, building setbacks, minimum lot sizes, etc.; the draft map is located in the County's Building and Zoning Office. The map can also be found digitally on Madison County's website (Government, Zoning & Planning Map & Ordinances). Ligon Webb, County Planner, was present to provide input regarding tonight's proposal.

Comments:

- *Supervisor Yowell: Advised that there are properties in the County zoned part B-1 and R1, and questioned if the map will show these areas; questioned how long will it take for the approval of any subdivisions within the County to be reflected on the proposed map.*
- *Chairman Jackson: Questioned if any proposed changes in the Town of Madison will also be reflected.*

Ligon Webb, County Planning, advised that if a subdivision is recorded in the Clerk's Office, information will be forwarded onto the Commission of the Revenue to request a boundary adjustment, and then forwarded to the contractor; the overall process will take about a month to be reflected on the proposed map; any changes in the Town of Madison will also be recorded and reflected

Chairman Jackson opened the floor for public comment on the proposed zoning map. With no public comment being brought forth, the floor of the public hearing was closed.

Supervisor Hoffman moved that the Board adopt the official County Zoning Map, seconded by Supervisor McGhee. ***Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).***

b. Administrative Approvals: Supervisor Yowell referred to language in the VACo supervisor's manual that states:

"If a subdivision meets all of the ordinance requirements, it is mandatory that the Board (of Supervisors) agree to the request."

With reference to subdivision requests that can be approved administratively. He suggested that Ligon Webb, County Planner, be tasked with:

- a. Creating a list of certain things that can be done administratively
- b. Provide said list to the Commission for recommendation and
- c. Referral onto the Madison County Board of Supervisors

Mr. Webb advised that there have been two one-lot subdivisions presented that meet all code requirements, and have now been referred on to the Madison Health Department for review and consideration. He further noted that one (1) lot subdivision requests could be approved administratively, as the state code does permit these types of requests do be done administratively within his office.

Supervisor Yowell moved that the Board authorize Ligon Webb, County Planner to create a list of items that can be administratively approved presented to the Madison County Planning Commission for recommendation to the Madison County Board of Supervisors, seconded by Supervisor McGhee. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).*

4. Information/Correspondence

5. Public Comment

Chairman Jackson opened the floor for public comment.

The following individual(s) provided comment(s):

- Charles Michael Fisher: Referred to the recent request for the County Planning to create a list of items that can be approved administratively to the Planning Commission and to the Madison County, and feels that the Commission looks at uniformity and follow the same steps with every request presented.
- *Chairman Jackson: Referred to the requirement that the same process be undertaken for each request.*

The County Attorney made reference to the Squire Subdivision, and stated that requiring that everything be done in the County Planner's Office will provide a better sense of conformity and what protocols are actually required.

6. Closed Session

7. Recess until 3:00 p.m. on January 14'2020 in the Board Auditorium at 414 N. Main Street

With no further action being required, Supervisor Hoffman moved that the Board recess until 3:00 p.m. on January 14, 2020 in the auditorium located at 414 N. Main Street, seconded by Supervisor McGhee. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).*

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Clerk of the Board of the Madison County Board of Supervisors

Adopted on: January 14, 2020

Copies: Board of Supervisors, County Attorney & Constitutional Officers



Agenda

Board of Supervisors' Joint Meeting
 Thursday, January 2, 2020 at 7:00 p.m.
 County Administration Building Auditorium
 414 N. Main Street, Madison, Virginia 22727

Following the Planning Commission Meeting

1. Call to Order, Determination of a Quorum, Pledge of Allegiance, Moment of Silence & Adoption of an Agenda
2. Public Comment
3. Public Hearing
 - a. Adoption of an Official County Zoning Map (Webb)
 A draft official County zoning map has been created and is available to public review and comment. The County-wide map shows parcel specific zoning designations. Madison County has eight (8) zoning districts which guide permitted and special land use activities, building setbacks, minimum lot sizes, etc.; the draft map is located in the County's Building & Zoning Office. The map can also be found digitally on Madison County's website (Government, Zoning & Planning Map & Ordinances).
 - b. Administrative Approvals (Yowell)
4. Information/Correspondence
5. Public Comment
6. Closed Session
7. Recess until 3:00 p.m. on January 14'2020 in the Board Auditorium at 414 N. Main Street at 3:00 p.m.